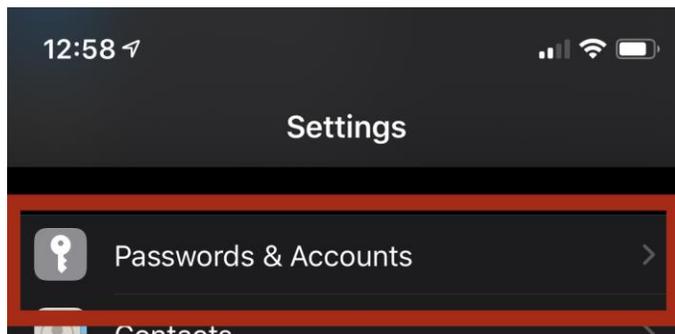


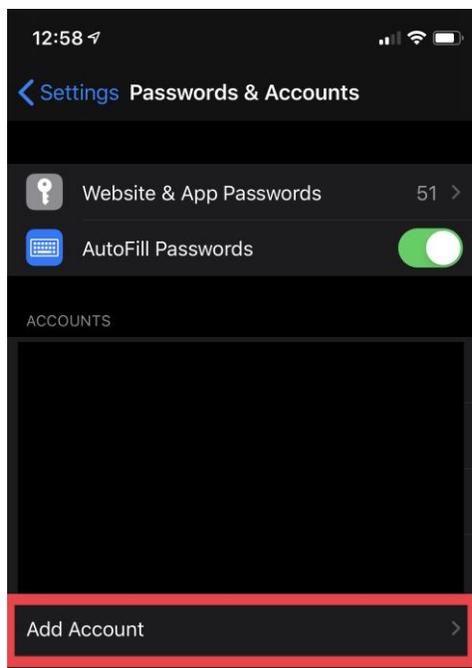
How to add JCC/JFC/JFS email to Gmail on an Android Phone (See Page 5 Below)

How to add JCC/JFC/JFS email to Apple Mail on iPhone

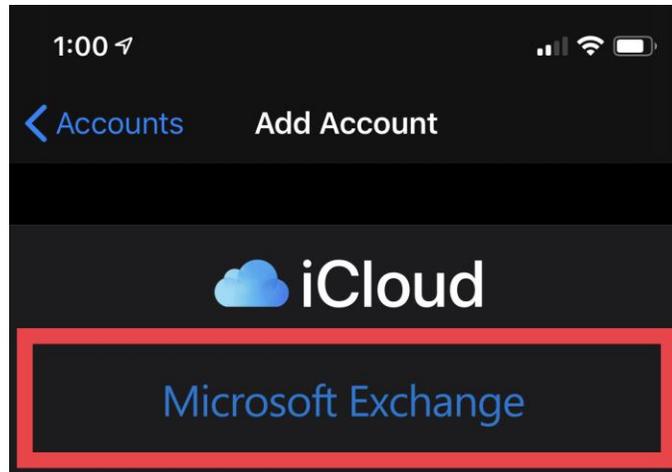
1. In settings, select Passwords & Accounts.



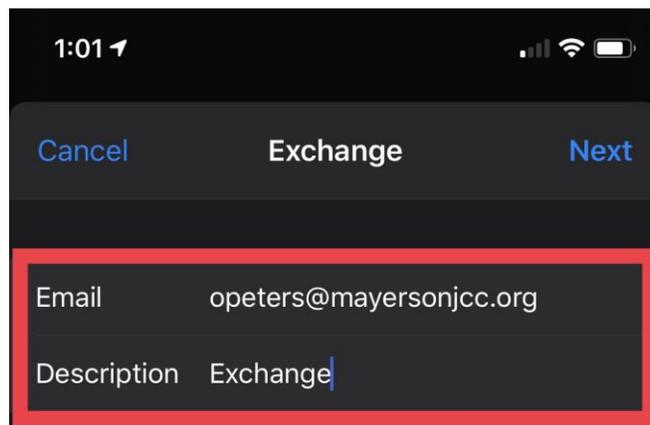
2. Select Add Account.



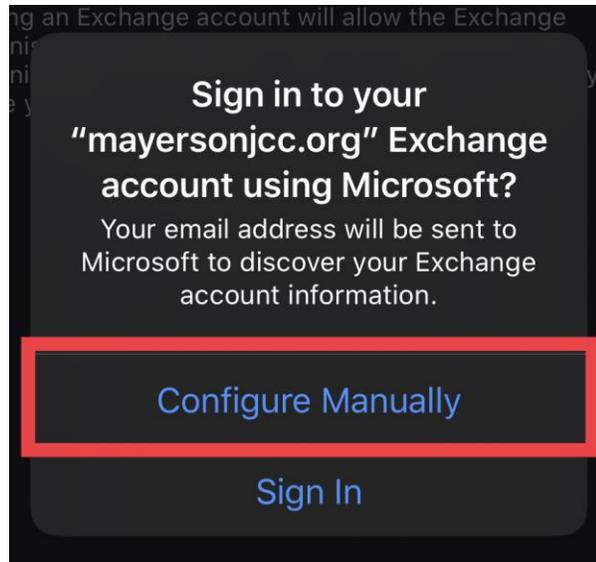
- Under Add Account, select Microsoft Exchange.



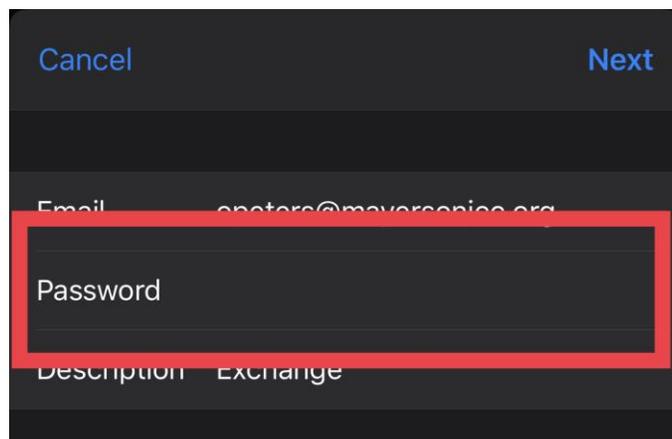
- Under email, enter in your JCC/JFC/JFS email address. Under Description, write in Exchange. Select Next.



5. Select Configure Manually on pop-up window.



6. Enter in your email password and select Next.



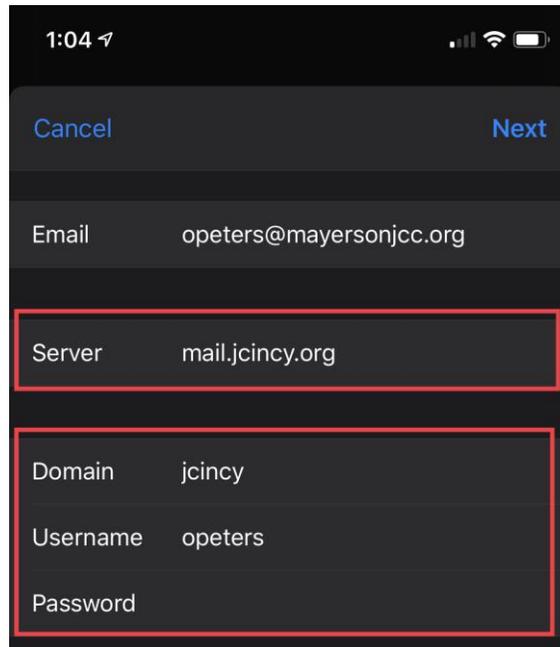
7. Enter in the following information and Select Next.

Server: mail.jcincy.org

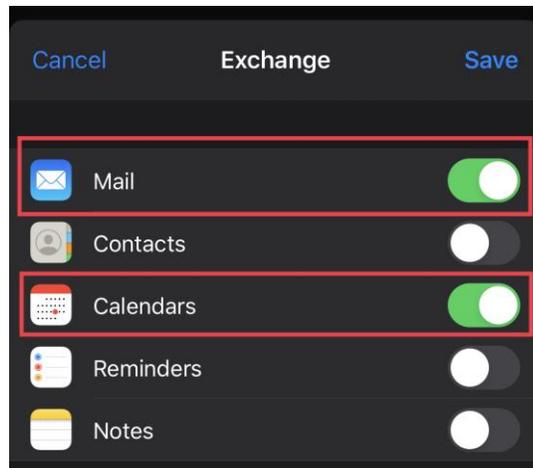
Domain: jcincy

Username: your log in username, for example: jsmith

Password: your log in password



8. Select Mail and Calendar as the only fields to sync. Select Save.



You have now added your JCC/JFC/JFS email to your iPhone.

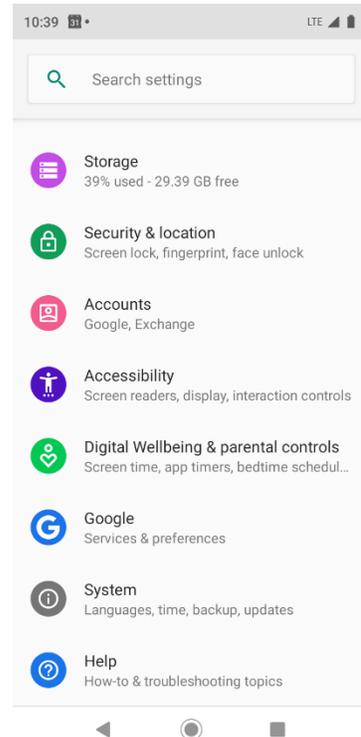
PLEASE NOTE: if you experience any issues with your remote connection, please submit a help desk ticket through the www.jcincy.org help desk portal or by emailing the help desk at helpdesk@jcincy.org.

How to add JCC/JFC/JFS email to Gmail on an Android Phone

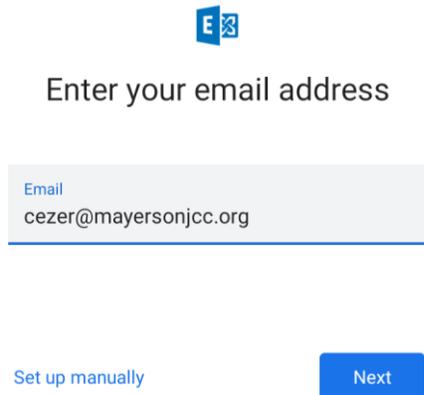
1. Enter Settings Mode: On many Android devices you swipe down from the top once or twice and select the gear icon.



2. On the Settings Screen, Select ACCOUNTS
3. Select Add Account
4. Select Exchange



5. Type in your email address: user@mayersonjcc.org
6. VERY IMPORTANT: Select SET UP MANUALLY, do NOT click Next.



7. Enter the Account Info (see the next page)

Email (already entered)

Password: Your windows password.

Domain\Username: jcincy\yourusername (example: jmeyer)

Server: mail.jcincy.org

Port: 443

10:49 31%
ACCOUNT INFO
Email
cezer@mayersonjcc.org
Password
.....
Client certificate
None SELECT
SERVER SETTINGS
Domain\Username
jcincy\cezer
Server
mail.jcincy.org
Port
443
Next

Select Next

8. The phone should get go into "Getting Account Info"
9. If this fails double check your data entry.
10. Select Done when complete.
11. Use Gmail to find your account.

You have now added your JCC/JFC/JFS email to your Android Device.

PLEASE NOTE: if you experience any issues with your remote connection, please submit a help desk ticket through the www.jcincy.org help desk portal or by emailing the help desk at helpdesk@jcincy.org.